

How to refer youth to Marie-Vincent

To receive services at Marie-Vincent, children or adolescents must be referred by a professional.

Before scheduling the services intake call, make sure to:

- ✓ Verify the referral criteria for services at Marie-Vincent.
- ✓ Send to Marie-Vincent's reception the referral consent and commitment forms signed by the holders of parental authority for the referred child or by the adolescent.
- ✓ Have all the relevant information required for the referral.
- ✓ Send all relevant reports concerning the child or adolescent and their situation.
- ✓ Submit a request to the Compensation for Victims of Crime (IVAC) for children and adolescents who are victims of sexual assault. If needed, refer the parent (or the holder of parental authority) to the CAVAC to complete the request.
- ✓ Send the excerpt of any court order recommending or ordering services at Marie-Vincent, if applicable.
- ✓ Provide the excerpt of the court order indicating that parental attributes have been withdrawn and naming the new holder of parental authority, if applicable.
- ✓ Provide the attestation from a public officer allowing a sole parent to give consent for the child's services, if applicable.



Referral criteria

All request for services must meet Marie-Vincent's referral criteria. The criteria are reviewed by a Marie-Vincent service agent during an intake call and will be confirmed when the file is assigned to a clinician. If the service request is accepted, this indicates that we will be able to proceed with a needs assessment. However, it is possible that the clinical recommendations following the assessment may support a therapeutic process at Marie-Vincent, or a referral to more appropriate resources.

For youth victim of sexual assault*



Child (0-13 years old)

- A report to Youth Protection Services (DPJ) must have been made.
- The DPJ and/or police services must have determined that the facts regarding the sexual assault were validated
- The holders of parental authority must consent to the services and have signed the commitment and consent form for referral.
- Parents or the accompanying adult must be committed to the process and available to attend weekly sessions at Marie-Vincent with the child for approximately 15 to 20 consecutive weeks.
- An IVAC application must be submitted at the time of the request for services.



Adolescents (14-18 years old)

- A report to Youth Protection Services (DPJ) must have been made.
- The adolescents must consent to the process and have signed the commitment and consent form for referral.
- The adolescents must be committed to the process and available to attend weekly sessions at Marie-Vincent with the child for approximately 15 to 20 consecutive weeks.
- An IVAC application must be submitted at the time of the request for services.
- If an adolescent reaches the age of 18 before intake for the needs assessment, they may be redirected to other resources.



For children with sexual behavior problems*

- The child must be under the age of 12 to receive our services (take into consideration the possible waitlist time before making a referral).
- The holders of parental authority must consent to the services and have signed the referral commitment and consent form.
- Ensure that the situation involves problematic sexual behaviors. For more information on this topic, consult the section on **PSB** on our website.
- Ensure that appropriate interventions have already been attempted, but that the behaviors persist despite these efforts.
- Parents or the accompanying adult must be committed to the process and available to attend weekly sessions at Marie-Vincent with the child for approximately 15 to 20 consecutive weeks.

If the child reaches the age of 12 after the referral and continues to present active problematic sexual behaviors, eligibility for the services may be compromised. In this case, the family may be redirected to organizations specialized in services for youth aged 12 and over who have committed sexual transgressions. The decision to offer services may be made prior to file assignment or at the time of the needs assessment.

To learn more about what **PSBs** are, visit our [website](#).



* If the child or adolescent present an intellectual disability or an autism spectrum disorder, they must have a minimum of cognitive and communication abilities required to engage in services at MV. This referral criteria will be assessed by a Marie-Vincent service access agent at the time of the service request/intake call.



Referral criteria

For a parent to receive services

- Their child or adolescent must be on Marie-Vincent's waiting list or be receiving services there.
- The parent must not be considered to have committed acts of sexual violence.
- The parent must not already be receiving support services related to their child's sexual assault from another professional.
- The parent must have their own needs related to the sexual assault experienced by their child, or to their child's problematic sexual behaviors, and must be committed to receive support for this.

For an adolescent to receive immediate intervention

- A request for services must have been received by Marie-Vincent.
- The adolescent must be between 14 and 17 years old.
- The adolescent must not already be receiving support services related to sexual assault from another organization.
- The adolescent must sign the commitment et consent form for referral and be motivated to receive support related to the sexual violence they have experienced.
- The adolescent must be open to and comfortable with changing practitioners for the psychosocial intervention and/or psychotherapy process.



Information to be provided during the intake call for services

- Full contact information for the child or adolescent and the parents.
- General functioning of the child or adolescent: symptoms, difficulties, strengths, and any history of aggressiveness or violence.
- Family context.
- Professionals involved: names of practitioners, contact information, roles, and reasons for current and past services.
- If applicable, provide information regarding any involvement with Youth Protection Services (DPJ), including the current status of the process, the grounds for protection concerns, the contact information of the caseworker responsible for the file, and any relevant details about proceedings before the Youth Division.



Information to be provided for the referral of a child or adolescent victim of sexual violence

- Context of the sexual violence and the disclosure: Nature of the acts, duration, frequency, information about the perpetrator, and impacts of the disclosure.
- Information related to the socio judicial process: Data obtained from the police investigative interview, including the contact information of the investigator in charge and the police event number; information regarding any medical examination conducted in the context of sexual violence; as well as relevant information related to the judicial process.
- Information regarding the IVAC process: Clearly identify the person responsible for completing the IVAC application, the IVAC file number, and the event date retained if the application has already been accepted. If the application has not yet been accepted, the applicant must contact Marie-Vincent as soon as the IVAC acceptance letter is received.



Information to be provided for the referral of a child presenting problematic sexual behaviors (PSB)

- Detailed description of the problematic sexual behaviors (PSB): information regarding the age and relationship between the children and/or adults involved; description of the behaviors, the context and frequency, the date of the most recent episode; indication of any use of coercion, manipulation, or blackmail; as well as the possible presence of distress or physical injuries associated with the PSB.
- Description of the interventions that have been attempted.



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marie-vincent.org

